



<https://ckedconsultants.com/>

Teaching Internship Certification Eligibility

This certification program has been developed for those candidates seeking an Indiana teaching license. The candidate must hold a conferred bachelor's degree meeting all other licensure requirements from a regionally accredited higher education institution or hold a conferred bachelor's degree from a regionally accredited higher education institution plus an approved Transition to Teach program and at no point completed an Internship/Student Teaching course to finalize licensure.

Items required for admission:

- ✓ **Completed Application**
- ✓ **Resumé**
- ✓ **All official transcripts for bachelor's degree, master's degree, and/or a Transition to Teach program.**

****Beyond the required GPA per Indiana statute (See below), students are to have the letter grade of "C" or better in all Education Pedagogy coursework.**

A. Per the State of Indiana Department of Education, all Early Childhood or Elementary applicants must meet one of the following:

Baccalaureate degree from an accredited postsecondary educational institution with a grade point average of at least 3.0 on a 4.0 point scale; **or**

Both a baccalaureate degree from an accredited postsecondary educational institution with a grade point average of at least 2.50 on a 4.0 point scale, and five (5) years of professional experience; **or**

Both a baccalaureate degree from an accredited postsecondary educational institution, and proof of passing state approved content area examination(s) in the subject area.

B. Per the State of Indiana Department of Education, all Secondary applicants must meet one of the following:

Baccalaureate degree from an accredited postsecondary educational institution in the subject area that the individual intends to teach with a grade point average of at least 3.0 on a 4.0 point scale; **or**

Graduate degree from an accredited postsecondary educational institution in the subject area or related field in which the person wants to teach; **or**

Both a baccalaureate degree from an accredited postsecondary educational institution in the subject area that the individual intends to teach with a grade

point average of at least 2.50 on a 4.0 point scale, and five (5) years of professional experience; **or**

Both a baccalaureate degree from an accredited postsecondary educational institution, and proof of passing state approved content area examination(s) in the subject area.

C. Per the State of Indiana Department of Education, all P-12 applicants must meet one of the following:

Baccalaureate degree from an accredited postsecondary educational institution in the subject area that the individual intends to teach with a grade point average of at least 3.0 on a 4.0 point scale; **or**

A baccalaureate or graduate degree from an accredited postsecondary educational institution in the subject area that the individual intends to teach with a grade point average of at least 2.50 on a 4.0 point scale, and five (5) years of professional experience; **or**

Both a baccalaureate degree from an accredited postsecondary educational institution, and proof of passing state approved content area examination(s) in the subject area.

****Should the candidate's coursework be older than 7 years, the candidate will be required to take and pass the Indiana required content exam(s) to show content expertise. The candidate will not be accepted until passing scores are available.**

✓ **Indiana Expanded Child Protection Index Check :**

The definition of an expanded

child protection index check is defined at IC 20-26-2-1.3, which is included below:

Sec. 1.3. "Expanded child protection index check" means:

(1) an inquiry with the department of child services as to whether an individual has been the subject of a substantiated report of child abuse or neglect and is listed in the child protection index established under IC 31-33-26-2;

(2) an inquiry with the child welfare agency of each state in which the individual has resided since the individual became eighteen (18) years of age as to whether there are any substantiated reports that the individual has committed child abuse or neglect; and

(3) for a certificated employee, an inquiry with the department of education or other entity that

may issue a license to teach of each state in which the individual has resided since the individual became eighteen (18) years of age as to whether the individual has ever had a teaching license suspended or revoked.

The definition of "expanded criminal history check" was amended and expanded by the 2015 General Assembly, effective July 1, 2015. The

definition is found at IC 20-26-2-1.5, which is included below:

Sec.1.5. "Expanded criminal history check" means a criminal history background check of an individual that includes:

(1) a background check by a consumer reporting agency regulated under 15 U.S.C. 1681 et seq. that does not include a written, oral, or other communication of information concerning the individual's credit score, creditworthiness, credit standing, or credit capacity, but does include a:

- (A) verification of the applicant's identity;
- (B) search of all names associated with the applicant;
- (C) search of the records maintained by all counties in Indiana in which the individual who is the subject of the background check resided;
- (D) search of the records maintained by all counties or similar governmental units in another state, if the individual who is the subject of the background check resided in another state;
- (E) search of United States district court records from the districts in which the applicant resided;
- (F) check of sex offender registries in every state or the national sex offender registry maintained by the United States Department of Justice; and
- (G) multistate criminal data base search; or

(2) a:

(A) national criminal history background check (as defined in IC 10-13-3-12); and

(B) check of:

(i) sex offender registries in all fifty (50) states; or

(ii) the national sex offender registry maintained by the United States Department of Justice.

The applicant must acquire an Expanded Criminal History and Background check at <https://ck-educational-consulting-associates.school-background-checks.com/>

The applicant is responsible for the cost of the Expanded Criminal Background check (\$24.90). Dr. Karen Bevis, at CK Educational Consulting Associates, will have access to the report. Any school in which an Intern teaches may very well require the Intern to complete an additional background check. This will be between the Intern and the school.

✓ **You will be required to acquire an account with Standard for Success.** You will receive your Standard For Success login when you begin your Internship. Upon your first login with Standard For Success, you will be asked to submit a one-time online payment of \$100 for the annual subscription. You will have access to your account during and after the Internship for an entire year.

✓ **Payment** for Internship will be made to Karen L. Bevis. Cash or check are accepted methods for payment. Cost breakdown:

Internship fee: **\$1800.00** to Karen L. Bevis of CK Educational Consulting Associates

Payment to be made one month prior to the start of the Internship.
Standard For Success Evaluation software: **\$100.00** directly to SFS
Account to be set up one month prior to the start of the Internship
Expanded Criminal History Check: **\$24.90** to Background Investigation Bureau
No placement will be made nor will a placement be approved without having
this background check.

Total cost of Internship: \$1974.90

Requirements for Internship

- Payments and completion of all required admission documentations.
- Candidate will need a placement for the Internship. Candidate may be teaching on an Emergency Permit and may continue to do so while completing the Internship and its requirements. Assistance in placement can be provided.
- Read and follow the Internship handbook.
- Maintain a reflective component based on handbook requirements.
- Check, reply, and follow-up on all things from your Standard for Success account